

ATTACHMENT
State Board of Education Operating Rules Sections 1.2 and 2.5
(Amended February 11, 2015)

§1.2. Committees of the Board.

- (a) The standing committees of the board are:
- (1) Committee of the Full Board;
 - (2) Committee on Instruction;
 - (3) Committee on School Finance/Permanent School Fund; and
 - (4) Committee on School Initiatives.
- (b) Committees may receive information, investigate, study and report to the board. The board may from time to time define by resolution the areas of oversight of each committee as may be necessary. Each committee shall review and make recommendations on the board agenda items falling under its areas of oversight; except that the chair of the board, in consultation with the respective committee chair, may designate any board agenda item for review and recommendation by the Committee of the Full Board.
- ~~[(c) Committee agendas shall address statutorily mandated motions, items assigned to the committee by the chair of the State Board of Education, or a single item requested by a member of the committee, and items posted at the discretion of the committee chair. Committee action items posted under the discretion of the committee chair may be posted as either action or discussion items on the board agenda by the board chair. Should it be posted as a discussion item, the board may place the item on a subsequent board agenda by a majority vote.]~~
- ~~[(c)]~~ [(d)] The Committee of the Full Board shall be composed of all members of the board, and the chair of the board shall be the chair of the Committee of the Full Board.
- ~~[(d)]~~ [(e)] The Committees on Instruction, School Finance/Permanent School Fund, and School Initiatives shall be composed of five members selected by the officers of the board. Each member will serve on one committee in addition to the Committee of the Full Board. The officers of the board shall request in writing the committee choices of the members ranked in order of preference and shall make committee assignments in the public view for terms of two years at the organizational meeting after the qualification of new members as the next order of business following election of board officers and adoption of rules. Vacancies shall be filled in a similar fashion. In addition to preference, the officers of the board shall also consider seniority (total years of service), ethnicity, gender balance, and relevant qualifications specific to a committee assignment in making committee assignments. Each committee shall elect a chair from among its members and the chair may appoint a vice chair. An officer of the board is not eligible to serve as the chair of a standing committee.
- ~~[(e)]~~ [(f)] Ad hoc committees. Ad hoc committees (i.e., task forces) shall be constituted from time to time as directed by a vote of the board or by the chair to perform such duties as the board or chair may assign. The personnel and length of service of ad hoc committees shall be designated by the chair unless otherwise directed by a vote of the board. No action taken by any ad hoc committee shall be final or binding upon the board unless otherwise directed by a vote of the board.

~~(f)~~~~(g)~~ From time to time committees may find it necessary to request legal opinions, comprehensive studies, or reports to be prepared by the staff to aid the committees in their deliberations. To ensure clarity and coordination, all such requests shall be directed to the commissioner of education and shall be reflected in the minutes of the committee meeting.

§2.5. Agendas.

- (a) The commissioner of education shall prepare and submit to each member of the board, prior to each meeting, a draft agenda schedule, listing item titles with short summaries of each item ~~[preliminary copy of the agenda, outlining items that should be considered by the board, those required by law, and others as members have requested]~~. Other than as is provided in subsection (b) and (c), [elsewhere in these rules] all agenda items are subject to the approval of the chair of the board. Materials supplementing the agenda may be included. Official agendas will be available the day of the board meeting. ~~[Nothing in this rule shall be construed as to abridge the right of any member to have an item placed on the agenda for committee consideration.]~~
- ~~(b)~~ The chairs of the Committee on Instruction, Committee on School Finance/Permanent School Fund and Committee on School Initiatives shall collaborate with the board chair regarding items to be placed on their respective committee agendas. Committee agendas, other than the Committee of the Full Board, shall include statutorily mandated motions, items assigned to the committee by the board chair, items posted at the discretion of the committee chair and items voted on as set out in subsection (c) below. Committee chairs may post discussion items per their discretion, but action items must be approved by the board chair, subject to the process set out in (c) below.
- ~~(c)~~ Any member of the board may request that a committee chair, other than the Committee of the Full Board, place an item on the agenda of that chair's committee, as either a discussion item or an action item. If the committee chair agrees, the item is placed on the agenda of that chair's committee in accordance with the member's request, subject to the approval of the board chair. If the committee chair denies the member's request, the member may appeal the denial to the board chair. If the board chair denies the request, the member may appeal the denial to the board. If the board approves the request, it is placed on the agenda of the committee to which the request was made at the next meeting of that committee.
- ~~(d)~~~~(b)~~ A subject on the agenda that is outside the scope of the board's authority may only be considered by the board or the Committee of the Full Board by a vote of a majority of the membership of the board. The chair, in consultation with Agency legal counsel, shall make a determination of whether an item is outside the scope of the board's authority when preparing the agenda. Any member may move to place an item determined by the chair to be outside the scope of the board's authority on the agenda for a subsequent meeting.