

ATTACHMENT II

Public Testimony Registration Instructions and Procedures

Individuals may register on the website or by FAX between 8 a.m. on Friday through 5 p.m. on Monday prior to the board meeting; or, in person or by telephone between 8 a.m. and 5 p.m. on the Friday and Monday prior to the board meeting, with the appropriate agency office.

William B. Travis (WBT) State Office Building
1701 North Congress Avenue
Austin, TX 78701

Committee of the Full Board and SBOE General Board Meeting – Division [Office] of [the] State Board of Education Support

WBT Room 1-109, (512) 463-9007, FAX: (512) 936-4319

Committee on Instruction – Associate Commissioner for Standards and Support Services [Programs]

WBT Room 3-121Q, (512) 463-9087, FAX: (512) 475-3667

Committee on School Finance/Permanent School Fund – Division of State Funding [Office of School Finance]

WBT Room 4-157C, (512) 463-0964, FAX: (512) 305-9165

Committee on School Initiatives – Division [Office] of [the] State Board of Education Support

WBT Room 1-109, (512) 463-9007, FAX: (512) 936-4319

A person may register himself or herself, and one other person. Organizations may not register more than two persons per item.

All speakers shall provide thirty-five (35) collated or stapled copies of their testimony. Registered speakers who are unable to make their presentations due to time constraints are encouraged to provide thirty-five (35) collated or stapled copies of their testimony for distribution to board members and agency executive staff.

Public testimony to board committees is limited to the topics posted for action or discussion on committee agendas at that specific committee meeting.

Public testimony at general meetings of the State Board of Education is limited to topics that are not posted for action or discussion at the corresponding regular committee meetings or information published in the information section of the agenda.

Three (3) minute time limits on individual oral testimony will be imposed unless modified by the presiding chair. Agency staff shall inform the presiding chair and any affected registered speakers prior to the meeting if time constraints may not allow some registered speakers to testify.

If the number of registrations received indicates that testimony would exceed the time allotted, the presiding chair will determine which speakers will be heard and the order in which they will be heard. A registrant must indicate the viewpoint as “For” or “Against” the item or must indicate “Comment On” if the viewpoint will offer a mixed opinion.

No signs, placards or other objects of a similar nature shall be permitted in the audience gallery area. No applause, outburst or other demonstration by any spectator shall be permitted during the public testimony, public hearing or debate portion of any State Board of Education meeting.

To read more on oral and written testimony, see [SBOE Operating Rules](#), §2.10 Oral Public Testimony in Connection with Regular Board and Committee Meetings; §2.11 Written Testimony in Connection with Regular Board and Committee Meetings; and §2.12 Public Hearings.